

KNEBWORTH PARISH COUNCIL

Serving the community since 1894

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3 December 2021

To; Councillors Charter, Conybeare, Cosson, Farr, Harrison, Hemingway, Godfrey, Jobling, Nash, Stringer, Willcocks, Ward

You are summoned to the **Meeting of the Parish Council** to be held at Knebworth Village Hall on **Wednesday 8 December 2021** at **8.00 p.m.**

Yours sincerely

Claire Graham (Mrs)
Parish Clerk

To assist in the speedy and efficient dispatch of business, members requiring further information on issues included in the Agenda are requested to enquire prior to the meeting.

AGENDA

1. **Apologies**
To receive and accept apologies for absence.
2. **Public Participation**
3. **To receive Declarations of Interest and dispensation**
4. **Minutes**
To resolve that the minutes of the meeting of the Council held on 10 November 2021 to be signed as a correct record.
5. **To Note the Minutes of Committee Meetings**
Planning Committee meeting held on 10 November 2021
6. **Matters Arising**
 - 6.1 To consider RCCG parking spaces
 - 6.2 To receive a report on the NHDC/HCC meeting on development
 - 6.3 To receive an update on the proposed Air Quality Study
 - 6.4 To receive an update on the footpath transfer
 - 6.5 To receive an update on Knebworth Neighbourhood Plan
7. **Local Cycling and Walking Improvement Plan**
To receive and discuss a presentation on Herts County Council proposals for North Herts
8. **CCTV**
To consider CCTV in the recreation grounds
9. **Correspondence**
 - 9.1 To consider request for support to plant a tree on Stockens Green
 - 9.2 To consider response to provision of an electric parking point
10. **Budget 2022/23**
To prepare a budget and approve precept for 2022/23

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- 11. Clerk's Report**
To receive a report from the clerk

- 12. Finance**
 - 12.1 To approve accounts paid from 1 November to 30 November 2021
 - 12.2 To approve quotes
 - 12.3 To receive report and approve bank reconciliation to 30 November 2021
 - 12.4 To review and approve disposal of equipment

- 13. Exclusion of Public and Press**

- 14. Staff**
To review and approve staff expenses and Christmas bonus

- 15 Any Other Business**