

# KNEBWORTH PARISH COUNCIL

Serving the community since 1894

9 Oakfields Road Knebworth  
Tel No 01438813795  
Email  
clerk@knebworthparishcouncil.gov.uk  
5 November 2021

To; Councillors Charter, Conybeare, Cosson, Farr, Harrison, Hemingway, Godfrey, Jobling, Nash, Stringer, Willcocks, Ward

You are summoned to the **Meeting of the Parish Council** to be held at Knebworth Village Hall on **Wednesday 10 November 2021 at 8.00 p.m.**

Yours sincerely

Claire Graham (Mrs)  
Parish Clerk

*To assist in the speedy and efficient dispatch of business, members requiring further information on issues included in the Agenda are requested to enquire prior to the meeting.*

## **AGENDA**

- 1. Apologies**  
To receive and accept apologies for absence.
- 2. Public Participation**
- 3. To receive Declarations of Interest and dispensation**
- 4. Minutes**  
To resolve that the minutes of the meeting of the Council held on 13 October 2021 to be signed as a correct record.
- 5. To Note the Minutes of Committee Meetings**  
Planning Committee meeting held on 13 October 2021  
Amenities Committee 27 October 2021
- 6. Matters Arising**
  - 6.1 Footpath – Park Lane to Deanscroft
  - 6.2 To consider RCCG parking spaces
- 7. Air Quality Study**  
To consider commissioning an air quality study
- 8. Carbon Neutral Buildings**  
To consider undertaking an audit of parish council property
- 9. Policy Review**  
To review policies
- 10. Knebworth Festival**  
To receive an update on the Festival plans
- 11. External Audit**  
To consider and approve the external audit

# **KNEBORTH PARISH COUNCIL**

Serving the community since 1894

- 12. Clerk's Report**  
To receive a report from the clerk
- 13. Finance**  
13.1 To approve accounts paid from 1 October to 31 October 2021
- 14. Exclusion of Public and Press**
- 15. Station Pub**  
To receive a report on the status of the site and approve any necessary work.
- 16. Formal Complaint**  
To receive an update
- 17. Staff**  
To review staff wages
- 18. Budget 2022/23**  
To prepare a draft budget