

KNEBWORTH PARISH COUNCIL

Serving the community since 1894

Parish Office
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Date: 9 April 2024

To: Councillors Charter, Cosson, Godfrey, Jobling, Hemingway, Hurwitz, Stringer, Willcocks, Ward, Cameron

You are hereby summoned to the **Meeting of the Parish Council** to be held on **Wednesday 16 April 2025 at 8.00pm.**

Jodee White
Clerk to the Parish Council

AGENDA

No.	Item
1.	Apologies To receive and accept apologies for absence
2.	Declarations of Interest To receive declarations of interest
3.	Public Participation To receive petitions, comments, and questions from members of the public.
4.	To approve the minutes of the previous Parish Council meeting To resolve the minutes of the PC meetings held on 12 March 2025 and to be signed as a correct record.
5.	To note the minutes of Committee and Parish Meetings Planning Committee held on 12 March 2025. Amenities Committee held on the 19 March 2025. Finance Committee held on the 19 March 2025.
6.	To receive an update from the Knebworth Neighbourhood Plan Review Working Party To review and approve revised policies for inclusion in the Neighbourhood Plan.
7.	To receive and approve the updated Financial Regulations
8.	Community Governance Review To receive and approve support for the Community Governance Review recommendations.
9.	To review and approve investment with the CCLA.
10.	Recreation Ground and allotments update. To receive an update on Recreation Grounds and review allotment contracts, hire fees and payments.

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11.	Village Hall Update. To receive an update on the Village Hall and schedule of works and approve any quotes and works schedule.
12.	Station Pub Update To review the recent Schedule of Condition report and Planned Maintenance commissioned and received.
13.	To receive an update from the Clerk
14.	Finance
14.1	To review accounts paid up to 31 March 2025.
14.2	To review and approve the bank reconciliation for March 2025.
14.3	To receive budget summary report and written budget summary to end of March 2025.
14.4	To consider amended EMR's for the 25/26 budget year.
14.5	To review and approve quotes.
15.	Exclusion of members of public and press
16.	Staffing Update To discuss recommendations and actions from the Staffing Committee meeting on 26 th of February.
17.	Readmission of members of public and press.
18.	Any other matters not noted elsewhere in the agenda for information only.