

KNEBWORTH PARISH COUNCIL

Serving the community since 1894

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29 November 2018

To; Councillors Willcocks, Charter, Conybeare, Farr, Godfrey, Harrison, Hemingway, Nash, Jobling, Stringer, Trowbridge, Ward

You are summoned to the **Meeting of the Parish Council** to be held in **Village Hall, Knebworth** on **Wednesday 5 December 2018** at **8.30 p.m.**

Yours sincerely

Claire Graham (Mrs)
Parish Clerk

To assist in the speedy and efficient dispatch of business, members requiring further information on issues included in the Agenda are requested to enquire prior to the meeting.

AGENDA

At the start of each meeting, the Chairman will announce that proceedings may be filmed, photographed or recorded and invite any members of the public not wishing to be filmed or photographed to move to the designated area.

1. Apologies

To receive and accept apologies for absence

2. Chairman's Announcements

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under the Code of Conduct, can speak on the item, but must leave the room before the debate and vote

3. Public Participation

4. Minutes

To take as read and approve as a true record the minutes of the meeting of the Parish Council meeting held on 7 November 2018.

5. To Note the Minutes of the Committee Meeting

Planning Committee Meeting held on 7 November 2018

6. Parish Paths Leaflet

To review draft leaflet

7. Local Plan

To review the Local Plan modifications

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8. Clerk's Report

To receive a report from the clerk

Finance

9. Accounts

9.1 To approve the List of Payments 1 November 2018 to 30 November 2018

9.2 To approve quotes

10. Office Equipment

To consider replacement of printers

11. Wages

To review wages for 2019/20

To consider Christmas bonus

12. Budget 2019/20

To prepare a budget for the year ended 31 March 2020