

# KNEBWORTH PARISH COUNCIL

Serving the community since 1894

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5 October 2018

To; Councillors Willcocks, Charter, Conybeare, Farr, Godfrey, Harrison, Hemingway, Nash, Jobling, Stringer, Trowbridge, Ward

You are summoned to the **Meeting of the Parish Council** to be held in **Village Hall, Knebworth** on **Wednesday 10 October 2018** at **8.30 p.m.**

Yours sincerely

Claire Graham (Mrs)  
Parish Clerk

*To assist in the speedy and efficient dispatch of business, members requiring further information on issues included in the Agenda are requested to enquire prior to the meeting.*

## AGENDA

At the start of each meeting, the Chairman will announce that proceedings may be filmed, photographed or recorded and invite any members of the public not wishing to be filmed or photographed to move to the designated area.

### 1. Apologies

To receive and accept apologies for absence

### 2. Chairman's Announcements

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under the Code of Conduct, can speak on the item, but must leave the room before the debate and vote

### 3. Public Participation

### 4. Minutes

To take as read and approve as a true record the minutes of the meeting of the Parish Council meeting held on 12 September 2018.

### 5. Matters arising from previous meetings

5.1 Station Pub Appeal Update

5.2 Insurance review

### 6. Matters Arising from Correspondence

6.1 Winter Self Help Scheme

To consider participating in HCC winter self-help to provide free salt for footways and roads

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**6.2 Traffic**

To consider traffic issues in the village

**6.3 Planters**

To consider a request for planters at the village gateways

**6.4 HCC Statement of Community Involvement for the Herts Mineral and Waste Plan**

**7. Neighbourhood Plan**

To receive an Update on the Neighbourhood Plan

**8. Amenity Land**

To consider improvement work to the pond

**9. Clerk's Report**

To receive a report from the clerk

**10. Audit 2018**

To receive the external auditor's report

**11. Financial Review**

To review management accounts to 30 September 2018

**12. Budget 2019/20**

To prepare a draft administration budget for the year ended 31 March 2020

**13. Bank**

To consider alternative banking

**14. Accounts**

14.1 To approve the List of Payments 1 September 2018 to 30 September 2018

14.2 To approve quotes

**15. Any Other Business**