

# KNEBWORTH PARISH COUNCIL

Serving the community since 1894

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2 November 2017

To; Councillors Willcocks, Burr, Conybeare, Farr, Fothergill, Harrison, Hemingway, Jobling, Stringer, Ward

You are summoned to the **Meeting of the Parish Council** to be held in **Village Hall, Knebworth** on **Wednesday 8 November 2017** at **8.00 p.m.**

Yours sincerely

Claire Graham (Mrs)  
Parish Clerk

*To assist in the speedy and efficient dispatch of business, members requiring further information on issues included in the Agenda are requested to enquire prior to the meeting.*

## AGENDA

At the start of each meeting, the Chairman will announce that proceedings may be filmed, photographed or recorded and invite any members of the public not wishing to be filmed or photographed to move to the designated area.

### 1. Apologies

To receive and accept apologies for absence

### 2. Declarations of Interest

Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on this Agenda.

You should declare at this part of the meeting or when it becomes apparent your interest by stating:

1. The item you have the interest in
2. Whether it is a disclosable pecuniary interest and the nature of the interest, Whereupon you will not participate in the discussion or vote on that matter, Unless dispensation has been requested and granted.
3. Whether it is a personal interest and the nature of the interest.

### 3. Public Participation

#### 4. Planning

17/01622/1 the Station, Station Approach, Knebworth

Erection of 3 storey building to provide 9 x 2 bed flats; extension and conversion of first floor above public house to 4 x 1 bed flats; conversion and extension of store to 1 bed house and new vehicular access off of Station Approach.

17/02652/1 135A London Road, Knebworth

Erection of two 2-beds apartments with a ground floor commercial unit (Use Class A1, A2 or A3) including car parking and creation of new vehicular access of London Road.

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## **5. Minutes**

To take as read and approve as a true record the minutes of the meeting of the Parish Council held on 10 October 2017.

## **6. To Note the minutes of Committee Meetings**

Planning and Environment Committee meeting held on 11 October 2017

## **7. Matters arising from previous meetings.**

7.1 Council Vacancy

7.2 Access Road

7.3 Drones

7.4 Hertford Road

7.5 Local Plan Update

## **8. Office**

To consider the draft plan for office space

## **9. Security of Council Property**

To consider installation of CCTV for council property

## **10. Norton Green Common**

To review management of the common

## **11. Clerk's Report**

To receive a report from the clerk

## **12. Accounts**

12.1 To approve the List of Payments 1 October 2017 to 31 October 2017

12.2 To approve quotes

## **Finance**

## **13. Hire Charges**

To review hire charges for community groups

## **14. Budget 2018/19**

To prepare a finance budget for the year ended 31 March 2019

## **15. Any Other Business**