

KNEBWORTH PARISH COUNCIL

Serving the community since 1894

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7 September 2018

To; Councillors Willcocks, Charter, Conybeare, Godfrey, Harrison, Hemingway, Nash, Jobling, Stringer, Ward

You are summoned to the **Meeting of the Parish Council** to be held in **Village Hall, Knebworth** on **Wednesday 12 September 2018** at **8.30 p.m.**

Yours sincerely

Claire Graham (Mrs)
Parish Clerk

To assist in the speedy and efficient dispatch of business, members requiring further information on issues included in the Agenda are requested to enquire prior to the meeting.

AGENDA

At the start of each meeting, the Chairman will announce that proceedings may be filmed, photographed or recorded and invite any members of the public not wishing to be filmed or photographed to move to the designated area.

1. Apologies

To receive and accept apologies for absence

2. Chairman's Announcements

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under the Code of Conduct, can speak on the item, but must leave the room before the debate and vote

3. Public Participation

4. Minutes

To take as read and approve as a true record the minutes of the meeting of the Parish Council held on 1 August 2018 and the Extraordinary Parish Council meeting held on 29 August 2018.

5. Matters arising from previous meetings

5.1 Station Pub Appeal Update

6. Local Plans

6.1 To consider comment on the WHBC Green Belt review Stage 3

6.2 To receive an update on NHDC Local Plan

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7. Council Vacancy

To review council vacancies

8. Website

To review content and management of the website

9. Recreation Grounds

9.1 To consider CCTV system

9.2 To review maintenance of zipwire

10. Insurance Review

To review insurance cover

11. Office equipment

To consider purchase of new office equipment

12. Meeting Schedule

To review meeting dates

13. Clerk's Report

To receive a report from the clerk

14. Accounts

14.1 To approve the List of Payments 1 August 2018 to 31 August 2018

14.2 To approve quotes

15. Any Other Business