

KNEBWORTH PARISH COUNCIL

MINUTES of the Meeting of the Amenities Committee held on Wednesday
27 October 2021 at 8.00 p.m. at Knebworth Village Hall

Present: Councillors Colin Stringer (Chairman) Rosemary Conybeare, Steve Hemingway and Roger Willcocks

In Attendance: the Clerk and Mrs Burr

1. Apologies

Apologies for absence were received from Cllrs Cosson and Farr.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes

Proposed by Mrs Conybeare, seconded by Mr Hemingway and

Resolved: that the minutes of the meeting of the Amenities Committee Meeting held on 28 July 2021 be approved.

4. Allotments

Knebworth Allotment Society would like to engage with the Parish Council with regular meetings. It was agreed that four meetings a year prior to Amenities committee meetings would be adequate,.

It also requested that it be permitted to have working parties to help maintain the site. This was agreed subject to confirmation of the proposed work. It also plans to extend membership to Knebworth residents to increase the interest in gardening in the village and hold planting out sessions.

5. Financial Review

The committee reviewed and approved the quarterly accounts for the recreation grounds and village hall to 30 September 2021

6. Maintenance

6.1 Village Hall

It was agreed that quotes should be obtained to replace the kitchen doors. The sound system has been installed in the main hall. There are a few minor teething problems which require the contractor to return. A charge of £10 per microphone hire was agreed. Ballet barres have been fitted in the committee room.

Proposed by Mr Willcocks, seconded by Mr Hemingway and

Resolved: to fix hooks to the beams to help hirers decorate the hall.

A hirer has raised a number of issues at the hall:

- it was too hot with no ability to adjust. The heating is to be adjusted so that it is not on as long;
- the hall chairs are rickety and uncomfortable. A sample number of chairs were looked at and found to be acceptable,
- they have issues with the door locks. The clerk is to meet them to discuss.

The hirer also reported that one of their members fell in the car park near the main hall entrance. A quote for a handrail is to be obtained and the ramp painted.

6.2 Recreation Grounds

The tree survey has been completed and the report presented. It is recommended that one tree is removed and dead wood from others cut back. None of the previously approved tree or fence work has been undertaken yet

Proposed by Mr Hemingway, seconded by Mrs Conyebare and

Resolved: to accept the Brisith Gas quote for a boiler service contract.

6.3 Pond

The next pond maintenance day is scheduled for 6 November. Mr Stringer is to coordinate.

7. CCTV

The committee discussed the pros and cons of CCTV in the recreation grounds. It was felt that the costs were high, coverage would not be complete and there are potential issues with recording a children's play area to be considered.

Proposed by Mr Hemingway, seconded by Mrs Conybeare and

Resolved: that it was not minded to install any additional CCTV in the recreation grounds.

8. Budget 2022/23

Proposed by Mr Willcocks, seconded by Mr Hemingway and

Resolved: to recommend a draft budget for the Recreation Grounds and Village hall..

There being no other business the meeting closed at 9.39pm.

Chairman _____

Date _____

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