

KNEBWORTH PARISH COUNCIL

Serving the community since 1894

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10 June 2022

To; Councillors Charter, Cosson, Farr, Hemingway, Godfrey, Jobling, Kugathasan, Stringer, Willcocks, Ward

You are summoned to the **Meeting of the Parish Council** to be held in **Village Hall, Knebworth** on **Wednesday 15 June 2022 at 8.00 p.m.**

Yours sincerely

Claire Graham (Mrs)
Parish Clerk

To assist in the speedy and efficient dispatch of business, members requiring further information on issues included in the Agenda are requested to enquire prior to the meeting.

AGENDA

1. Apologies

To receive and accept apologies for absence.

2. Declarations of Interest

3. Public Participation

To receive petitions, comments and questions from members of the public

4. Minutes

To resolve that the minutes of the meeting of the Council held on 11 May 2022 be signed as a correct record.

5. To note Minutes

To note minutes of the Annual Parish Meeting held on 4 May 2022

6. Stepping Stone Preschool

6.1 To agree licence to operate for 2022/23

6.2 To consider request for signage

7. CCTV

To review CCTV coverage in the recreation grounds

8. Working parties

To approve terms of reference of additional working parties

9. NHDC Boundary Review

To consider the NHDC boundary review

10. Council Address

To consider changing the official Parish Council address

11. Policy Review

To review and approve the complaints handling policy and procedures

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12. Asset Register Review

13. Grant applications

To consider grant applications

14. Clerk's Report

To receive clerk's report

15. Finance

15.1 To review and approve the Internal Auditor's Report for 2021/22

15.2 To review and approve accounts ended 31 March 2022

15.3 To agree dates for the notice of public rights

15.4 To review and approve Annual Governance Statement 2020/21 (AGAR section 1)

15.5 To review and approve the Accounting Statement 2020/21 (AGAR Section 2)

15.6 To approve accounts paid

15.7 To review the bank reconciliation

15.8 To consider quotes

15.9 To agree direct debits

16. Exclusion of members of the public and press

17. Station Pub

To receive a report