

# **KNEBWORTH PARISH COUNCIL**

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9 Oakfields Road Knebworth. Herts
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18 August 2016

To; Councillors Burr, Conybeare, Farr, Procter, Ward, Willcocks  
You are hereby summoned to the **Meeting of the Finance & General Purposes Committee** to be held on **Wednesday 24 August 2016 in, Knebworth Village Hall at 8.00pm.**

Claire Graham (Mrs)  
Parish Clerk

*The meeting is open to the press and public*

## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

Receive from Members of the Council any declaration of interests in respect of any business Set out in the agenda. Members should either declare a prejudicial or personal interest and are required to notify the Council of the nature of any interest declared

**3. Minutes**

To take as read and approve as a true record the minutes of the meeting of the Financial and General Purposes Committee Meeting held on 20 April 2016

**4. Financial Review**

To review management accounts to 30 June 2016

**5. Funds on Deposit**

To receive an update of funds on deposit

**6. Office**

To review office provision

**7. Any Other Business**