

# KNEBWORTH PARISH COUNCIL

Serving the community since 1894

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8 February 2019

To; Councillors Willcocks, Charter, Conybeare, Farr, Godfrey, Harrison, Hemingway, Nash, Jobling, Stringer, Trowbridge, Ward

You are summoned to the **Meeting of the Parish Council** to be held in **Village Hall, Knebworth** on **Wednesday 13 February 2019** at **8.30 p.m.**

Yours sincerely

Claire Graham (Mrs)  
Parish Clerk

*To assist in the speedy and efficient dispatch of business, members requiring further information on issues included in the Agenda are requested to enquire prior to the meeting.*

## AGENDA

At the start of each meeting, the Chairman will announce that proceedings may be filmed, photographed or recorded and invite any members of the public not wishing to be filmed or photographed to move to the designated area.

### 1. Apologies

To receive and accept apologies for absence

### 2. Chairman's Announcements

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under the Code of Conduct, can speak on the item, but must leave the room before the debate and vote

### 3. Public Participation

### 4. NHDC Local Plan Main Modifications

To review and respond to the proposed main modifications  
To consider planning gain from development

### 5. Welwyn Hatfield Local Plan

To receive an update on WHBC Local Plan

### 6. Minutes

To take as read and approve as a true record the minutes of the meeting of the Parish Council meeting held on 9 January 2019.

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**7. To Note the Minutes of the Committee Meeting**

Planning Committee Meeting held on 9 January 2019

**8. Neighbourhood Plan**

To review draft policies and objectives

**9. Station Pub**

To receive an update and agree the next steps

**10. Website Update**

To update the image of the website

**11. Stepping School Preschool Licence**

To review a licence to operate for 2019/20

**12. Office**

To review planning application

**13. Clerk's Report**

To receive a report from the clerk

**14. Internal Audit**

To appoint internal auditor for 2018/19

**15. Accounts**

15.1 To approve the List of Payments 1 January 2019 to 31 January 2019

15.2 To approve quotes

**16. Any Other Business**