

# KNEBWORTH PARISH COUNCIL

**MINUTES** of the Meeting of the Parish Council held on the 9 January 2019 in the Knebworth Village Hall at 8.35 p.m.

---

Present: Councillors Roger Willcocks (Chairman), Rosemary Conybeare, Jeremy Godfrey, Jenny Harrison, Paul Jobling, Steve Hemingway and Colin Stringer

In attendance: the Clerk

**1. Apologies**

Apologies for absence were received from Mrs Charter, Mrs Nash, Messrs Farr, Trowbridge and Ward.

**2. Chairman's announcements**

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.

**3. Public Participation**

There was no public participation.

**4. Minutes**

Proposed by Mr Godfrey, seconded by Mr Hemingway and

**Resolved:** that the minutes of the meeting of the Parish Council held on 5 December 2018 approved as a true record and signed by the Chairman.

**5. To Note the Minutes of the Committee Meetings**

The Council noted the minutes of the committee meetings:

Planning Committee Meeting held on 5 December 2019

**6. Local Plan**

District Councillor David Levett had been invited to the meeting but was unable to attend. The Council agreed to invite him to the next meeting or to an agreed date before the consultation closes on the main Modifications to the Local Plan.

A draft response to the Main Modification consultation had previously been circulated. Five villages have been identified as growth villages, Knebworth is one. Each green field site requires a transport statement assessing the impact of all sites on the village. It was recommended that this should be prepared prior to approval of a planning application.

Mr Hemingway stated that NHDC had looked at strategic sites in Baldock and the councillors had not been impressed with the proposals. Original only KB1 & KB2 were included in the plan, however as KB4 had a similar assessment it was then included. NHDC has assumed that Stevenage Borough Council would require the site

West of Stevenage, it did not, and the ONS figures have also gone down. Knebworth has been badly hit as a result of unfortunate decisions made by planning officers.

Mrs Harrison reported that the surgery is currently unable to cope with the number of care homes in the area and the additional 47 assisted places at the McCarthy & Stone development would have a significant impact on health infrastructure requirements.

The response is to be amended and to be circulated for approval.

The draft had been reviewed by Woolmer Green Parish Council and agreed. The Council agreed it would add Woolmer Green Parish Council to its response.

The Council agreed to contact the other growth villages to ask if they wished to send a joint statement to the Inspector.

#### **7. Neighbourhood Plan**

The Neighbourhood Plan Steering Committee is working towards consultation of its objectives and policies starting 2 March 2019. The Aecom report will also be finalised.

#### **8. Meeting Schedule 2019/20**

A draft meeting schedule for 2019/20 was reviewed and amended.

#### **9. Clerk's Report**

9.1 A letter from Knebworth Estate regarding an event in June

9.2 The clerk is in discussions with the Tennis Club regarding use of its power supply and will report back once agreed.

9.3 Herts Highways has agreed that McCarthy & Stone's larger deliveries such as the crane and site huts will be undertaken outside normal working hours, i.e. from 6.00am. The crane is scheduled to be delivered on 17 January.

9.4 The planning application for change of use of the bank has been agreed.

9.5 The planning application for the change of design for Hamilton's has been agreed.

9.6 LGPS has scheduled a webinar on the valuation of the pension fund.

9.7 Hertfordshire Pension Fund's Annual Employers Forum Wednesday 16<sup>th</sup> January.

9.8 The WI has produced a diagram and layout for the proposed planters for the gateways signs. It is to submit a grant application to KVT for the planters.

### **Finance**

#### **10. Financial Review**

Proposed by Mr Stringer, seconded by Mrs Conybeare and

**Resolved** to approve the management accounts to 31 December 2018.

#### **11. Accounts**

11.1 To approve the List of Payments 1 December 2018 to 31 December 2018

Proposed by Mr Stringer, seconded by Mrs Conybeare and

**Resolved:** that the list of accounts paid during Accounts Period 9 2018/19 be approved.

It was agreed that the treasury deposit of £100,000 would be rolled over for three months.

**12. Any Other Business**

12.1 Mr Willcocks asked councillors to consider potential landowner contributions for development.

12.2 Mr Jobling reported that the zip wire seat had been chewed. He is to try to source a more hardwearing replacement.

12.3 Mr Jobling reported that a footpath sign had broken near 50 Stevenage Road.

12.4 Mr Stringer reported that no agreement had been signed between HCC and GPI for redevelopment of the library site.

The next Parish Council meeting is scheduled for 13 February 2019.

There being no other business the meeting closed at 09.55 p.m.

Chairman \_\_\_\_\_

Date \_\_\_\_\_